**GREAT BRADLEY PARISH COUNCIL**

Minutes of an extraordinary meeting of the Parish Council held on 19 May 2021 at 7.30pm

**Present**:

Councillors: P Spires (Chairman), H Bennett, A F Sugg, N Pizey and Clerk P Lewis. No members of the public were present.

**Open Forum for items not on the agenda:**

Councillor Sugg raised concerns surrounding the safety of the steps behind the village hall. Clerk confirmed they are within the boundary of the village hall and responsibility should fall to the Village Hall Committee to conduct a risk assessment and react accordingly. The Parish Council may be able to help financially but the works have not been budgeted for. **To be discussed further at the next meeting.**

Councillor Sugg confirmed the Village Hall Committee has successfully found a volunteer to take on the Village Hall garden. Parish Council would like to obtain further quotes re: village garden. Clerk is making enquiries. The village garden needs to be restored as it has become overgrown. Councillor Bennett may be prepared to carry out regular maintenance on a paid basis. **To be discussed further at the next meeting.**

Councillor Bennett highlighted the need to instruct a handyman asap. So far, one quote has been received. A further quote is expected imminently. The signage posts at the recreation ground need to be cemented in place. **Clerk to investigate.**

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| **Item** |  | **Action** |
| **1** | **Apologies for absence**  None received. |  |
| **2** | **Receive Councillors Declarations of Interest regarding in any agenda item**  Nothing raised. |  |
| **3** | **Open Forum**  Nothing raised. |  |
| **4** | **Minutes and confirmation of payments approved at meeting on 5 May 2021.**  The Council approved the minutes from the meeting on 5 May and nine payments made at that meeting, £1587.68. |  |
| **5** | **Planning – any applications received to date and any shown on the Wesy Suffolk Council website.**   * 1. DC/21/0931/HH 6 Spring Barns - Householder planning application - a. front porch b. two storey side extension c. single storey rear extension d. extend existing driveway   The Parish Council has no objection to this application. **Clerk to respond to West Suffolk.**   * 1. DC/21/0874/HH 1 Clarendale Estate - Householder planning application - a. two storey side extension (following demolition of existing garage) b. single storey side extension for attached garage c. dropped kerb and driveway   The Parish Council has no objection to this application. **Clerk to respond to West Suffolk.**  **Clerk to utilise the big screen to present planning applications. Clerk to request technical help, if required.** | **Clerk**  **Clerk**  **Clerk** |
| **6** | **Correspondence - any received to date:**  Clerk has received an email from a parishioner who is interested in becoming a Parish Councillor. **Clerk to respond with further information.**  Chairman received a letter re: late payment to grass cutting contractor. **Chairman to respond.** | **Clerk**  **Chairman** |
| **7** | **Finance:**   * 1. Accounts for payment/cheques required to date.   Two payments were made totalling 523.37.   * 1. Unity Bank Application form – signatures required.   Councillor Sugg signed the application form as a signatory. A cheque of £500 made payable to Great Bradley Parish Council is required to open the account. Clerk to submit the application to Unity bank. | **Clerk** |
| **21** | **Matters for consideration for the next meeting:**  Queen’s Platinum Jubilee – plant a tree scheme  Community Event – Hog Roast  Community Speedwatch Scheme (Clerk to recruit volunteers) |  |
| **23** | **Dates of next meetings: 23rd June (approve 2020/21 accounts), 22nd September 24th November (pre-budget planning)** |  |

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 20.30pm.