# GREAT BRADLEY PARISH COUNCIL

**NOTICE OF MEETING**

I hereby give you notice that a meeting of the Parish Council will take place **via**

**videoconferencing platform, Zoom** on Wednesday 5 May at 7.30pm

Meeting ID: 854 9347 2501 Passcode: 009 699

Issued by P Lewis, Parish Clerk 29 April 2021

**OPEN FORUM – 5 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 4**

**AGENDA**

1. Election of Chairman and signing of all Councillors’ Declaration of Acceptance of Office
2. Apologies for absence
3. Receive Councillors Declarations of Interest regarding in any agenda item
4. Open Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda
5. Minutes and confirmation of payments approved at meeting on 17 March 2021 – approval and signature.
6. Matters arising from those minutes:
	1. Possible new streetlight in Evergreen Lane & new sensor lights adjacent the village hall steps – any update
	2. List of maintenance jobs – discuss next steps.
	3. Gardener – to maintain the village garden and possibly the village hall garden – any update.
	4. Community SpeedWatch Scheme – any update.
7. West Suffolk Council - report from Councillor Peter Stevens
8. Suffolk County Council - report from Councillor Mary Evans
9. Highways: any matters to report
	1. Parking on Fox Green – consider erecting ‘No Parking’ signs.
10. Planning - any applications received to date and any shown on the St Edmundsbury Borough Council website up to the date of this meeting:
11. Correspondence - any received to date:
12. Annual Village Meeting (19 May) – agenda and event planning.
13. Annual Review of Parish Council assets
14. Annual Review of Risk Assessment and checklists
15. Gift for retiring County Councillor – PC to agree expenditure.
16. Recreation Area:
	1. Dog faeces in the children’s play area. Additional dog bag dispenser has been purchased. PC to consider putting up more signs.
	2. Hedge cutting required to the inside of the recreational ground hedges – any update.
	3. Trees require urgent attention inside the ditch between the recreation ground and Clarendale properties – any update.
17. Village Hall – any matters to report.
18. Finance:
	1. Great Bradley Parish Council declares itself an exempt authority for external audit on the grounds of turnover below £25,000
	2. Approve SALC as internal auditor
	3. Approve draft accounts to go to the internal auditor SALC
	4. Accounts for payment/cheques required to date - see separate list
19. Project List - update
20. Village events notified
21. Matters for consideration for the next meeting:
22. Dates of next meetings: 19th May (Annual Village Meeting), 23rd June (approve 2020/21 accounts), 22nd September, 24th November (pre-budget planning)

***The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk.***

Clerk: Mrs P Lewis Tel: 07968 649 947. email: greatbradleyparishclerk@protonmail.com