# GREAT BRADLEY PARISH COUNCIL

**NOTICE OF MEETING**

I hereby give you notice that a meeting of the Parish Council will take place at:

The Village Hall on Wednesday 5 October 2022 at 7.30pm

Issued by P Lewis, Parish Clerk 30 September 2022

**OPEN FORUM – 10 minutes is set aside for members of the public to raise any village matter which is not on the agenda. For matters which are on the agenda raise them under item 3**

**AGENDA**

|  |  |
| --- | --- |
|  | Apologies for absence. |
|  | Receive Councillors Declarations of Interest regarding any agenda item. |
|  | Forum - 10 minutes is set aside for members of the public to raise any village matter on the agenda. |
|  | Minutes and confirmation of payments approved at meeting 29 June 2022 – approval and signature. |
|  | Matters arising from those minutes:  5.1 Cedar Tree at Mill Farm – TPO issued by West Suffolk Council. PC to consider planting additional trees as part of the Queen’s Green Canopy initiative. Suitable sites to be identified.  5.2 Locum Clerk – any update?  5.3 Community Heating Scheme – Cllr Sylvester-Bradley to provide an update.  5.4 Separate email accounts for each Cllr. Cllr Sylvester-Bradley to provide an update. |
|  | West Suffolk Council – report from Councillor Peter Stevens. |
|  | Suffolk County Council – report from Councillor Bobby Bennett. |
|  | Highways: any matters to report.  8.1 Dog waste bin needs repairing at the top of Water Lane.  8.2 Overgrown hedge outside 23 Fox Green. |
|  | Public Footpaths (PRoWs): any matters to report. |
|  | Speedwatch Group – update from co-ordinator, P Hart. |
|  | Planning - any applications received to date, and any shown on the West Suffolk Council website up to the date of this meeting. |
|  | Correspondence - any received to date:  12.1 Email re: condition of Yew Tree Cottage.  12.2 Email re: grass cutting at Fox Green. |
|  | Recreation Area: any matters to report:  13.1 Annual Inspection – to discuss any matters highlighted by the report including essential maintenance work required to the swing sets. To agree expenditure.  13.2 Hedge cutting around the glade (budgeted). To discuss further and agree expenditure.  13.3 Gravel to be renewed to the entrance. Clerk to contact Thurlow Estate as it’s their responsibility to maintain.  13.4 New access gate – update from Thurlow Estate.  13.5 New basketball hoop – Clerk to present quote. PC to consider. |
|  | Village Hall: any matters to report. |
|  | Insurance Renewal – to be renewed. Currently on a 3-year fixed deal. PC to agree expenditure. |
|  | Finance:   * 1. Accounts for payment/cheques required to date - see separate list.   2. Budget update & bank reconciliation.   3. Bank mandate – to consider adding another Cllr as a signatory and new locum Clerk.   4. Barclays Bank closure. Account details updated. Clerk and Chairman to close account and transfer remaining funds to Unity Trust Bank. |
| **17** | |  | | --- | | Review of Policies (remain unchanged from previous year, 2021)  17.1 Standing orders  17.2 Financial Regulations | |
| **18** | Projects:  18.1 Queen’s Green Canopy. Thurlow Estate have agreed to the planting of seven silver birch trees at the recreation ground. To discuss next steps/agree timeline. |
| **19** | Village events:  19.1 Bonfire Night – Saturday 5 November – any update?  19.2 Remembrance event, 13 November – any update? |
| **20** | Matters for consideration for the next meeting. |
|  | Dates of next meetings: 23 November (pre-budget planning meeting) |

***The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum sessions or beforehand to any Councillor or the Clerk.***

Clerk: Mrs P Lewis Tel: 07968 649 947. email: [greatbradleyparishclerk@protonmail.com](mailto:greatbradleyparishclerk@protonmail.com)